

Purchasing Department
Madison County Board of Supervisors
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10 January 2013

District 1 Supervisor John Bell Crosby
District 2 Supervisor Ronny Lott
District 3 Supervisor Gerald Steen
District 4 Supervisor Karl Banks
District 5 Supervisor Paul Griffin

Subject: Request authority to advertise for bids for backhoes

Gentlemen:

This year's budget includes a line item to lease-purchase financing three new backhoes for the Road Department. Road manager Lawrence Morris would like to proceed with the purchase so as to have the new backhoes prior to spring road work. Upon receipt of the new backhoes the old backhoes would be sold at auction.

I therefore request authority to advertise to purchase one or more of each of the following, both with and without the extended warranty:

1. Backhoe with standard bucket
2. Backhoe with multi-purpose (4-n-1) bucket

At this time Mr. Morris plans to purchase two backhoes with a multi-purpose buckets and one with a standard bucket; however, I am including the "one or more" phrase in both ads in case his wishes change.

I plan to advertise for bids to purchase the backhoes both with and without an extended warranty. I will also be asking for a guaranteed buy-back at 36 and 60 months, so as to give the county as many options as possible prior to making a final decision.

Thank you in advance for your consideration of this request.

Sincerely,


Hardy Crunk
Purchase Clerk